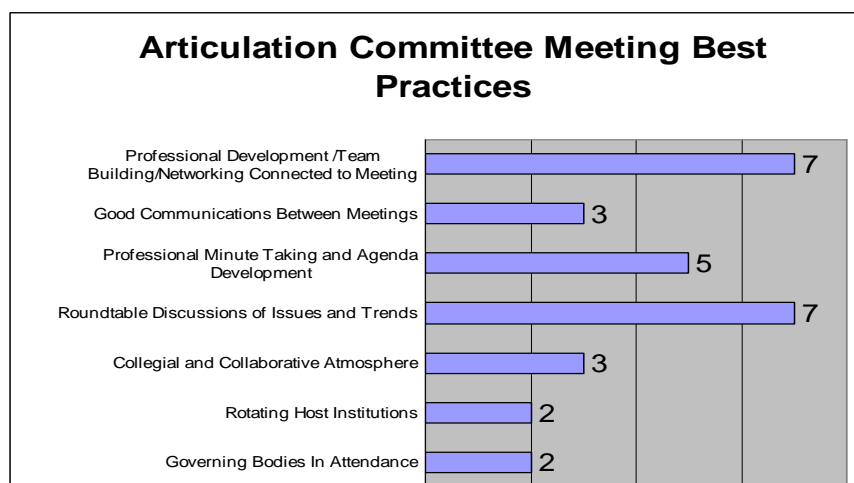


**2006 Meeting of Articulation Committee Chairs and System Liaison Persons
Summary of Feedback from “Sharing Best Practices” Session**

At the 2006 meeting of Articulation Committee Chairs and System Liaison Persons, Stephanie Oldford, Transfer and Articulation Assistant, delivered a presentation on the subject of “Articulation Committees: Sharing Best Practices.” Following this presentation, meeting participants were asked to discuss some of the ideas presented, and then fill out a brief questionnaire to inform BCCAT on some “best” and “worst” practices observed at meetings, and to indicate their level of interest in what other committees are doing. In all, 23 completed forms were returned. The following is a brief summary of the responses.

1. Articulation Committee “best” practices

Respondents were asked to consult with others at their table and then to list three “best” practices that they feel add value to the articulation committee meetings. There were a broad range of practices reported; however, most popular were the practice of connecting a team building, professional development or social event with the articulation committee meeting, and the practice of roundtable discussions. Other respondents appreciated “professional” agenda setting and minute taking. It was noted in numerous cases that some institutions hosting meetings provide staff to record minutes, and that this was seen to be beneficial to the meeting.

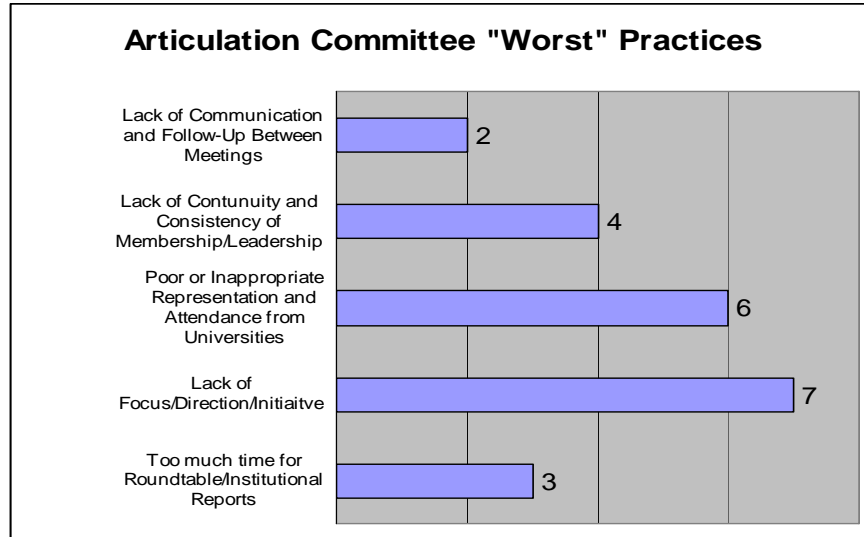


2. Articulation Committee meeting “worst” practices

Respondents were also given opportunity to vent about their articulation committee meeting “pet peeves”. In so doing, we asked them to list three “worst” practices observed at meetings. Not surprisingly, lack of focus or discipline in sticking to the agenda was the most highly reported “worst” practice. Another commonly cited “worst” practice was a lack of, or inappropriate, representation from universities.

Interestingly, while roundtable discussions were a commonly referenced “best practice”, some respondents felt that this activity often took up too much time on the agenda. The Articulation Committee Handbook recommends that institutional reports be forwarded to the Chair in writing in advance of the meeting, to be included as schedule items to the agenda. The Handbook further states: “If time for verbal reports, ask participants to limit remarks to items relevant to the work of the committee. This way, rather than devoting the time to institutional reports, the roundtable can focus on issues, trends, and initiatives.

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3. Methods of technology that may enhance Articulation Committee activity

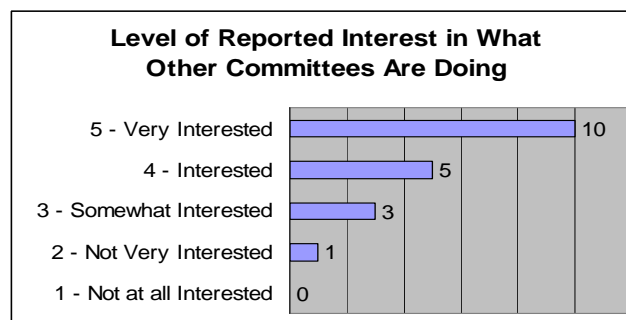
Fourteen respondents felt that websites or webpages for Articulation Committees would enhance their communications and activity, as well as provide a central repository for their resources and documents. Seven respondents felt that listserves were the most useful technology for Articulation Committees. Some other notable recommendations were:

“Start an online archive of minutes for each committee and working group”

“[I am] already inundated with ‘communications’ via technology – I really don’t want any more!”

4. Level of reported interest in what other Articulation Committees are doing

In order to advise BCCAT as to whether future efforts to connect Articulation Committees and enable sharing of information between them would be desirable or useful, we asked committee chairs and SLPs how interested they were in what other committees are doing. The response was overwhelmingly in favour of enabling Articulation Committees to learn more about one another’s activities.



One respondent made the following comment in this regard:

“What articulation committees are doing is essential to the trust building that our whole articulation system is really based upon”